

FITTING INSTRUCTIONS - SASH

1. **Before starting:** Unpack your parcel and check that the components you ordered are included. Check the screw sizes to ensure you have a suitable drill bit. Call if you think anything is missing.
2. The blind is delivered already attached to the headrail & the cords are the correct length for your window - these can be adjusted if the blind hangs slightly wonky. The headrail should fit your window, between the staff beads, without further cutting.
3. Trying to keep your blind free from dirt (keep it in the polythene sleeve until your brackets are fixed and the sill is cleaned), gently peel away the velcro strip from the headrail, allow the blind to fold and the headrail should be free of the blind, apart from the cords. Sometimes it is possible to clip the blind in place without removing it from the headrail. Offer up the headrail to the fixing position & mark the bracket positions. If you notice two rows of velcro (not always present) on the blind the bottom one is for the headrail, the top one is for you to add velcro above the blind, on your sash frame. This should be done after you are happy with the position.
4. Fix the brackets as supplied so that the front of the headrail will sit flush with the sash box. sometimes the staff bead is too small & needs a wooden packing piece. Clip the headrail into place (spring-loaded or swivel arm to lock).
5. Gently raise the blind on its cords and fix it onto the headrail, keeping it tight & smooth. You can adjust this until the blind is central and level.
6. Rotate the cord chain until the blind is in its fully lowered position. Test that it works & runs vertically and that the cords arrive at the bottom at the same time. If you're happy that everything is in place, you should fix the velcro, supplied with your blind, at the top corners of the blind (and additionally above it if you have two velcro rows). The cords can be adjusted as necessary.
7. When you are happy that the blind is hanging correctly you can fit the (optional) magnets. Pull the blind forward & add a magnet to each of the 'hidden' magnets - there should be one per fold and one per lift. The top magnet should be left off until the blind has had time to settle (otherwise you may find it crumples the blinds at first). With the blind lowered you can peel off the paper backing on the self-adhesive magnets & press them back against your sash box. It is usually easiest to work down the blind from the top pair of magnets to the bottom. Take care with the magnets, they may shatter if released - you may also find that they have disappeared & attached themselves to another metal surface!
8. It is vitally important for child safety to fit the supplied cord retainer. This fixes to your frame or window sill with the two screws supplied. The bottom of the chain must be at least 1500mm above floor level. Other child safety features are incorporated in the cords. If anything heavy pulls suddenly on the blind the cords will unclip from the bottom retaining clip, so this is the first check to make if your blind does not seem to rise when you rotate the chain.
9. For the first few days it is best to leave your blind in a raised position mostly so that the folds can 'mature'. It is worth carefully smoothing them out so that they get a 'memory' of the neatest folds. The self-adhesive magnets take 24 hours to achieve maximum strength. If any of them drop off or lose their 'stick' during the process you will need to use superglue to reattach. They can be painted to match your frame using gloss or enamel paint.